## **VR PROCESS CHART**

#### **Orientation/Initial Meeting**

- Learn about VR program
- Discuss individuals goals and objectives
- Discuss employment, education, medical, social, and other factors impacting individual
- If interested in services, determine if Post Employment is appropriate or offer VR application and release

# Eligibility/Priority Group (60 days)

- VR evaluates medical and educational records to verify permanent impairment
- VR determines priority group by investigating severity of impairment through client input, employment history, vocational records, and CWA
- VR provides information and referral to community resources

### **Determine Next Steps**

- Planning and Assessment
- OOS Waiting list
- OOS Job Retention



### IPE (90 days)

- Establish steps, services, and supports of I PE to reach job goal
- Address evaluation criteria, service providers responsibilities, and cost participation
- Obtain required signatures on mutually agreed upon IPE

## Planning/Discovery/ Rapid Engagement (open category)

- Explore and evaluate potential careers
- Assess individual's strengths, resources, priorities, concerns, abilities, capabilities, interests, and labor market information to provide informed choice



#### **VR Services**

- Use services and supports in plan to prepare for job
- VR and client must agree to any changes to the plan or appeal process begins



#### **Employment Follow-up**

- Ensure job meets the goal and objectives of the IPE
- VR will follow-up and provide supports to retain employment for a minimum of 90 days



## **Post Employment**

- After 90 days of successful employment, case will transition to Post Employment
- Basic services are available for 12 months after successful case closure, otherwise a new case may need to be opened